



Course Description

Foundation Certificate in Fundamentals of Logistics (FCFL)

About the Course

Shipping and logistics are dynamic and evolving areas that need to be continuously understood. The disciplines associated with logistics continue to transform the competitive landscape and has become one of the key business drivers. Both the academic and business worlds accept the need to adopt a complete view of shipping and logistics, and consequently, interest in the professional study of shipping and logistics have grown in all private and public sector organizations.

This course is designed to give an overview of the basics of shipping and logistics, covering an array of topics ranging from the basics of shipping and logistics operations to concepts such as safety, customer service and documentation. Successfully completing this course would act as a foundation to anyone aspiring to broaden and/or transform career opportunities, and pave the way for further learning into the logistics industry.

Target Audience:

- Persons new to the shipping and logistics industry
- Persons seeking to broaden their understanding of industry concepts and operations
- Anyone who is interested to gain insight into shipping and logistics

Learning outcome

In completing the course, a participant will be able to:

- ...describe the concepts behind shipping and logistics practices in the present business environment
- ...describe the key shipping and logistics processes and the interfaces among them
- ...describe the principles that guide planning and management of an effective logistics network
- ...distinguish between the various logistics processes in a company

Learning methods and activities

- Online lectures

Evaluation

- Online Multiple-Choice Questions

Course modules

There are 16 modules on offer in the course. The modules will be offered according to the given schedule. Participants can choose modules according to their interest or need. The certificate that is awarded will mention the modules undertaken by the participant.

Entry Criteria

- One year experience in logistics and freight forwarding (preferably)
- Basic English language
- Computer literate

Language

- English Language

Course fee

- MVR 50 course registration fee (one time)
- MVR 250 per module
- MVR 250 for re-registering to a module

Registration

- Students need to fill an online application form and submit to IITE

Examination

The student will be assessed based on the online assessments given at the end of each module. The student needs to score a total of 50% from each module in order to secure a pass. Each examination consists of 10 multiple choice questions (MCQ). The students need to complete the MCQ within the given timeframe.

If a student fails to secure 50% in the first attempt, a re-examination will be offered freely to the student. If the student is unsuccessful in securing 50% in the second attempt, the student is required to re-register for the unsuccessful module and successfully complete the exam prior to the next module.

Certificate Awarding

- A digital certificate will be awarded for the participants.
- A 'Certificate of Completion' will be awarded to those who successfully complete all 16 modules.
- A 'Certificate of Participation' will be awarded to those who do not successfully complete all 16 modules.
- The certificate will be awarded by the Island Institute of Tertiary Education – IITE
- The certificate endorsed by Maldives Association of Freight Forwarders (MAFF); Advantis Campus, Centurion Transport Solutions (CTS), Maldives; and Maldives State Shipping (MSS)

Online Learning Management System

- The learning platform is Moodle
- Student will be provided with a username and password for login
- Online classrooms for each module will be available on Moodle
- The learning materials including the lectures will be available on Moodle
- Examinations will be administered on Moodle

Important contact details

- Programme leader – Mr. Aimon Jameel, (aimon.jameel@centurion.mv)
- Course coordinator – Mr. Ashan Wickramasinghe, (ashan.wickramasinghe@haleysadvantis.com)
- Student support – Ms. Mal'ha Adam, (exams@iite.edu.mv)
- Admin & Finance – Ms. Aminath Zahuma, (finanace@iite.edu.mv)

All the above personal will be available on the student WhatsApp group.

Lecturers

1. Mr. Aimon Jameel
2. Mr. Aminda Keerthiratne
3. Mr. Anthony De Silva (Capt.)
4. Mr. Chathura Chandrasekara
5. Mr. Isuru Jayasooriya
6. Mr. Kingsley Abeywickrama
7. Mr. Mahesh Delgahapitiya
8. Mr. Prabath Lakmal Guruge
9. Mr. Rajiv Fernando
10. Mr. Rakitha De Silva
11. Mr. Rizwan Jowhershah
12. Mr. Sanjeewa Nanayakkara
13. Mr. Subash George
14. Mr. Suranjaya Rajaguru
15. Mr. Uresh Fernando

Timeline for the FCFL Programme-Batch 1

Session No.	Topic	Session Dates & Time (SL time)		Resource Person/Lecturer
	Launching of the FCFL-Batch 1	Saturday, 30 th September	10.30 am – 12.30 pm	
1	Introduction to Shipping and Logistics	Saturday, 7 th October	10.30 am – 12.30 pm	Kingsley Abeywickrama
2	International Trade Practices & Payment Methods	Saturday, 14 th October	10.30 am – 12.30 pm	Kingsley Abeywickrama
3	Carriage of Goods by Sea – Sea Freight	Saturday, 21 st October	10.30 am – 12.30 pm	Capt. Anthony De Silva
4	Carriage of Goods by Air – Air Freight	Saturday, 28 th October	10.30 am – 12.30 pm	Suranjaya Rajaguru
5	Sales, Sales Targets & Sales Leads	Saturday, 4 th November	10.30 am – 12.30 pm	Rizwan Jowhershah
6	LCL and MCC Consolidation	Saturday, 11 th November	10.30 am – 12.30 pm	Uresh Fernando
7	Shipping Documentation	Saturday, 18 th November	10.30 am – 12.30 pm	Sanjeewa Nanayakkara
8	3PL and Warehouse Management	Saturday, 25 th November	10.30 am – 12.30 pm	Prabath Lakmal Guruge
9	Handling Dangerous & Hazardous Goods	Saturday, 2 nd December	10.30 am – 12.30 pm	Capt. Anthony De Silva
10	Free Zones & Free Ports	Saturday, 9 th December	10.30 am – 12.30 pm	Rajiv Fernando
11	E-commerce and Order Fulfilment	Saturday, 16 th December	10.30 am – 12.30 pm	Aminda Keerthiratne
12	Impact of Technology on Logistics	Saturday, 6 th January	10.30 am – 12.30 pm	Aminda Keerthiratne
13	Express Freight and Courier Operations	Saturday, 13 th January	10.30 am – 12.30 pm	Chathura Chandrasekara
14	End-to-End Logistics Services	Saturday, 20 th January	10.30 am – 12.30 pm	Rakitha De Silva
15	International Safety Protocols in Logistics	Saturday, 27 th January	10.30 am – 12.30 pm	Subash George
16	Process Improvement & Cost Optimisation	Saturday, 3 rd February	10.30 am – 12.30 pm	Isuru Jayasooriya
	Closing of the FCFL-Batch 1	Saturday, 10 th February	10.30 am – 11.30 pm	